



**CROWTHORNE CHURCH OF ENGLAND SCHOOL**  
**CURRICULUM & PUPIL WELFARE – TERMS OF REFERENCE**

**2025-2026**

*Our Vision - Inspiring and enabling our school community to live life to the full,  
promoting excellence and nurturing compassion, honesty*

*trust, hope, respect, thankfulness and courage*

*John 10 v 10:*

*Jesus said: "I have come that they might have life, and have it to the full"*

## Terms of reference for the Curriculum committee

### General Terms

- To act on matters delegated by the full governing body.
- To liaise and consult with other committees where necessary.
- To contribute to the School Improvement Plan.
- To consider safeguarding and equalities implications when undertaking all committee functions.
- Ensure the provision of pastoral care for all is of the best possible standard.

### Quorum

- The quorum will be 3 governors for this committee.

### Meetings

- Meetings will be held at least once a term.
- Committee meetings will not be open to the public but minutes shall be made available. Information relating to a named person or any other matter that the committee considers confidential does not have to be made available for inspection.
- In the absence of the chair, the Vice Chair will chair the meeting.
- In the absence of the clerk the committee shall choose a clerk for that meeting from among their number (this cannot be the head teacher).
- The draft minutes of each meeting will be circulated with the agenda for the next ordinary meeting of the full governing body and will be presented at that meeting by the chair (or in his/her absence another member of the committee).
- The highlights from Committee Meetings will be presented to the Full Governing Body.
- Any decisions taken must be determined by a majority of votes of committee members present and voting – but no vote can be taken unless a majority of those present are governors.

### Curriculum planning and delivery

- To review, monitor and evaluate the curriculum offer and any action plans following inspection.  
To recommend for approval to full governing body the:
  - Self-evaluation form
  - School/Academy Improvement Plan
  - Targets for school improvement to the governing body
- To develop and review policies identified within the school's policy review programme and in accordance with its delegated powers.
- To ensure that the needs of children with special educational needs are met, as laid out in the Code of Practice, and receive termly reports from the head teacher/SENCO.
- To review and monitor curriculum policies, including Relationships and Sex Education, Religious Education, Behaviour, Anti-Bullying, Collective Worship and Assessment.
- Monitor the attendance of all year groups and specific groups. Where students are persistently absent, ensure that families are supported, with the involvement of external agencies if appropriate.

## Assessment and improvement

- To monitor and evaluate the effectiveness of leadership and management.
- To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement.
- To monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving groups.
- Monitor the provision of and participation in extracurricular activities.
- Monitor the effectiveness and implementation of the school's Home Learning Policy.
- Review information about school performance and its reports to parents and be responsible for reporting pupil achievements to parents.
- To monitor and evaluate the impact of continuing professional development on improving staff performance and wellbeing.
- To set priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.
- To monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children, SEND, PP) and ensure all their needs have been identified and addressed, and to evaluate their progress and achievement.  
To regularly review and develop the Assessment Policy and to ensure that the policy is operating effectively.
- To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
- To ensure that all children have equal opportunities.
- To advise the PFS&P committee on the relative funding priorities necessary to deliver the curriculum.
- To adopt the BFBC Admissions Policy.
- To visit school and meet with staff.
- To monitor the school's effectiveness as a church school and review progress and achievements against the SIAMs framework.

## Engagement

- To monitor the school's publicity, public presentation and relationships with the wider community.
- To identify and celebrate pupil achievements.  
To oversee arrangements for educational visits.
- To ensure all statutory requirements for reporting and publishing information are met and the school website content is fully compliant and presented in an accessible way.